

# MOORLAND ROAD GOLF CENTER APPLICATION FOR EMPLOYMENT

*It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability, or other protected classifications.*

Please carefully read and answer all questions. You will not be considered for employment if you fail to completely answer all the questions on this application. You may attach a resume, but all questions must be answered.

<b>Employer</b>  <b>MOORLAND ROAD GOLF CENTER</b>	<b>Position applying for</b>  <b>CLUBHOUSE EMPLOYEE</b>
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## PERSONAL DATA

Name (last, first, middle)

Street Address and/or Mailing Address

City, State, Zip

Cellular Telephone Number:

Home Telephone Number:

E-mail address

Date you can start work

## POSITION INFORMATION

Do you have work restrictions? Check those hours which you cannot work.

### Weekdays

- Mornings
- Afternoons
- Evenings

### Weekends

- Mornings
- Afternoons
- Evenings

Explain further, if necessary:

Are there any activities that would interfere with your ability to work?

- YES
- NO

If so, please list what months, days and times there would be a conflict.

With this position we try to be as accommodating as possible when scheduling, but there are certain days that all staff members are required to work one shift each. Mother's Day and Father's Day are holiday's that all staff members are required to work. Will you be able to work on these days?

- YES
- NO

**QUALIFICATIONS** Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training.

	School Name	Degree	Address/City/State
School			
Other			

**SPECIAL SKILLS** List any special skills or experience that you feel would help you in the position that you are applying for (customer service, management, cashier work, running/planning events, ice cream parlor work, etc.).

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**REFERENCES** Please list three professional references not related to you, with full name, address, phone number, and relationship. If you don't have three professional references, then list personal, unrelated references.

Name	Address/City/State	Phone	Relationship


**WORK HISTORY** Start with your present or most recent employment and work back. Use separate sheet if necessary. (INCLUDE PAID AND UNPAID POSITIONS)

<b>Current Job Title</b>	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Wage	Ending Wage

**May we contact your current employer?**


- YES
- NO
- N/A

<b>Previous Job Title #1</b>	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Wage	Ending Wage
<b>Previous Job Title #2</b>	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Wage	Ending Wage
<b>Previous Job Title #3</b>	Start Date (mo/day/yr)	End Date (mo/day/yr)

Company Name	Supervisor's Name	Phone Number
Duties:		
City	State	Zip
Reason for Leaving	Starting Wage	Ending Wage

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.

I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.

  
 Applicant Signature